

# Dual Enrolment Policy

YarraMe School is a community of students, staff, friends and family working together to create a diverse, engaging and respectful learning environment.

## RATIONALE

In consultation and agreement with parents and carers, schools in the NWVR (metropolitan region) have the option of referring students with Social and Emotional Learning challenges to attend the Preston Programs at YarraMe School.

Enrolments for the Hurstbridge Program at YarraMe School are only made by Child Protection, Department of Health and Human Services, in agreement with the main school the student is currently attending.

This is known as a dual enrolment.

Agreed attendance for the Preston Programs must be in line with program requirements (as set out in the conditions on the school website: <https://www.yarrame.vic.edu.au/>)

The attendance days for students attending the Hurstbridge Program must be agreed by members of the Student Support Group in liaison with LOOKOUT.

## AIM

For students to be offered a Social and Emotional Learning (SEL) intensive experience at YarraMe School so the student can grow and enable them to reach their academic and SEL goals.

## IMPLEMENTATION

- Each school will provide a program based on personalised learning needs developed in consultation with the student's parent/carer. It is the responsibility of each school to produce a plan for the student in that setting.
- Teaching staff from YarraMe School will liaise with regular school staff on a weekly basis but it is recognised that the regular school staff are responsible for the student's program in that setting.
- Swapping days of attendance for the Preston Programs is not an option.
- Where an increase in attendance time is negotiated for students attending the Hurstbridge Program, adequate notice of any change in enrolment, allows for the appropriate programming changes for the student and staffing arrangements.
- Attendance days can only be increased or decreased with agreement from the Student Support Group in liaison with LOOKOUT. Any change to student attendance times must consider the wellbeing and therapeutic needs of the student, or must form part of a transition plan.
- On days where a curriculum day is timetabled at either school, parents/carers must make arrangements for the student as for all other students at that setting on that day. Attending for the day or swapping days of attendance is not an option.

- An exception to the rule above will be school camps where it is impractical for the student to attend both settings in a week when they are away from both campuses for some of their regular attendance time.
- Absences from either school may be recorded as an approved absence when this occurs.
- Dual enrolment is not required if schools are only accessing YarraMe School's outreach service.

## ACKNOWLEDGEMENT

- YarraMe School will acknowledge all referrals.
- Referrals must follow the enrolment process and selection criteria as outlined for Preston and Hurstbridge.

## REVIEW CYCLE AND EVALUATION

This policy is scheduled for evaluation and review every four years.

This policy was tabled for school council on	17.02.2020	
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